

MINUTES OF THE ACADEMIC COUNCIL MEETING

The first Academic council meeting of Royal college of Arts, Science and Commerce (Autonomous) was held on 28th June 2028 at 11:30 AM in Mun Auditorium. Following members were present for the meeting.

Sr No.	Name of the member	Designation/Category
1.	Prof. (Dr.) Kalpana Patankar-Jain	Chairperson
2.	Prof. (Dr.) Sanjay Bhanudas Sonawale	VC Nominee
3.	Prin.(Dr). Arvind W Ubale	VC Nominee
4.	Dr. Tasneem Mirza	Expert
5.	Ms. Veena Sibal	Expert
6.	Dr. Sunil Kuyare	Expert
7.	Dr. Prabodh Chobe	Expert
8.	Dr. Chitralkha Kotian	Controller of Examination
9.	Ms. Rugma Nair	Member Secretary
10.	Ms. Vilasini Gaode	HOD Microbiology
11.	Dr. Raju Kurian	HOD Sociology
12.	Dr. Aqeela Qureshi	HOD Chemistry
13.	Dr. Momina Sirguroh	HOD Political Science
14.	Dr. Sanchita Datta	HOD Commerce
15.	Dr. Vinod Panchal	In charge of Physics Department
16.	Dr. Shivangi Tiwari	HOD Economics
17.	Mr. Kamal Rohra	Coordinator of BMS, BAF
18.	Ms. Ritika Lala	Coordinator of Computer Science
19.	Ms. Rita Duraipandi	Coordinator of Psychology Department
20.	Ms. Zamanat Syed	Senior Professor
21.	Dr. Tabassum Khan	Senior Professor
22.	Ms. Delphine Periera	Senior Professor
23.	Ms. Komal Wategoankar	Senior Professor



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Following agenda points were discussed and decisions were taken unanimously.

Sr. No.	Agenda	Discussion and Decision
1.	Formal welcome of all members, introductory session	Chairperson of the academic council welcomed and introduced members of the academic council. A brief introduction was given about the college and courses offered by the college. The absence of VC nominee Prin.(Dr.) Swati Pitale as informed through telephonic conversation was taken on record.
2.	Approval of Academic calendar for the AY 2024-25	Academic calendar was followed with breaks as suggested by Mumbai University. Details attached. Approved
3.	Approval of members of BoS nominated by Principal	Details attached. Approved
4.	Discussion & Approval of syllabus approved by BoS of various departments.	<p>Constituted BoS meeting held on 19/06/24, 21/06/24, 22/06/24 as per schedule (Details attached).</p> <p>Dr. Prabodh Chobe suggested including various methods of teaching in the syllabus. Dr. Aqeela Qureshi informed members that the majority of teachers use innovative methods of teaching and the same is noted down in the logbook maintained by the teachers. The college policy of keeping a logbook by all teachers was appreciated by members.</p> <p>Dr. Tasneem Mirza suggested including the latest subjects like Machine learning, Blockchain in Computer science course. Ms. Ritika Lala, Coordinator of Computer Science, will discuss the same with BoS.</p> <p>Prin.(Dr). Arvind W Ubale suggested not to restrict to teaching learning only using textbooks but to include hands-on training as well by giving appropriate assignments/projects. Dr. Sanchita Datta accepted the suggestion.</p> <p>Dr. Sunil Kuyare suggested more emphasis to be given to industry collaboration. Members accepted to incorporate the suggestion wherever possible.</p> <p>Approved the syllabus for various programmes except Chemistry as the name of VC nominee of</p>



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		BoS in Chemistry is not yet received from University of Mumbai.
5.	Policy decision regarding examination, mode of continuous evaluation.	<p>Controller of Examination, Dr. Chitralekha Kotian, suggested keeping the 60:40 exam pattern for semester end examination and internal evaluation under NEP.</p> <p>Dr. Tasneem Mirza suggested designing common rubrics for evaluation of Assignment, Projects etc.</p> <p>Prof. (Dr.) Sanjay Bhanudas Sonawale suggested conducting surprise quizzes. Members accepted the suggestion.</p> <p>Ms. Veena Sibal suggested that evaluation methods should be designed in such a way to help holistic development of students.</p> <p>Approved 60:40 evaluation pattern with Separate head of passing at 40%.</p>
6.	Discussion regarding co-curricular activities.	<p>NCC/NSS/Yoga will be offered by college under CC under NEP.</p> <p>Institution will have MoU with the Yoga institution and decisions regarding other curricular activities will be as per instruction from University of Mumbai.</p> <p>Dr. Prabodh Chobe suggested that NSS should have an objective for the academic year and should try to achieve the goal.</p> <p>Ms. Veena Sibal suggested conducting activities to improve mental health to which Ms. Rita Duraipandi informed members about the mentorship programme and mental health help line number support facilities offered by the college.</p> <p>Approved NCC/NSS/Yoga as courses under CC.</p>
7.	Approval of proposal of new programmes & Diplomas from academic year 2025-26	<p>College is planning to start some of the following programmes w.e.f 2025-26</p> <ul style="list-style-type: none"> ● M.Sc (Computer Science) ● B.Sc (Data Science) ● B.Sc (IT) ● Ph.D (Commerce) ● PG Diploma in Analytical Chemistry ● PG Diploma in Quality Control ● PG Diploma in Nutrition and Dietetics <p>Chairperson proposed the programmes & Diplomas to the committee for approval. Committee suggested</p>



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		<p>to complete all procedural formalities.</p> <p>Prof. Sonawale Sir (VC Nominee) suggested that there is an increasing demand of Post-Graduate programme in the subject of Data Science. Hence the college can think of starting M.Sc. in Data Science programme also. This was supported by VC Nominee Principal (Dr.) Arvind Ubale Sir and all other AC members.</p> <p>In addition to above programmes, Academic Council gave approval for starting the new post-graduate programme M.Sc in Data Science.</p> <p>Approved</p>
8.	ISO ranking, AAA conduction	<p>It was proposed to apply for ISO ranking/AAA for keeping up the standard of teaching learning process.</p> <p>Approved to conduct AAA for the academic year 2024-25.</p>

Meeting was ended with a vote of thanks.


 Ms. Rugma Nair
 Member Secretary of AC


 Prof.(Dr.) Kalpana Patankar Jain
 Principal & Chairperson of AC



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ACADEMIC COUNCIL MEETING OF FIRST HALF OF ACADEMIC YEAR 2024-25

RESOLUTION

In the Academic Council meeting held on 28th June 2024 at 11:30 AM in offline mode at the college campus, it was resolved that the recommendation made by the Board Of Studies in various subjects at meeting held as per schedule given below to introduce syllabus for the following programs as per NEP was approved with effect from academic year 2024-25.

Department	Date of BOS meeting	Class	Semester	Vertical	Name of the paper
Computer Science	22 nd June 2024	F.Y.B.Sc. Computer Science	I	Major	Digital Systems
				Major	Digital Systems Practical
				Major	Database Management System
				Major	Database Management System Practical
				Minor	Discrete Mathematics
				VSC	Linux Programming
				SEC	Python programming
				AEC	Communication Skills
				VEC	Human Values
				IKS	Development in Science and Technology
		First year Commerce & Arts	I	OE1	Data Visualization using Excel
		First year Commerce & Arts	I	OE2	Fundamentals of Computers
		F.Y.B.Sc. Computer Science	II	Major	Object Oriented Programming
Major	Object Oriented Programming Practical				
Major	Design and Analysis of Algorithm				

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				Major	Design and Analysis of Algorithm Practical
				Minor	Descriptive Statistics
				VSC	Web Technologies
				SEC	Application Development using Python
				AEC	Business Communication
				VEC	Green Technologies
		First year Commerce & Arts	II	OE1	IT Platforms, Tools and Practices
		First year Commerce & Arts	II	OE2	Google workspace
BMS	19th June, 2024	F.Y.B.Com (Management Studies)	SEM I	Major	Major1: Principles of Management
				Major	Major2: Fundamentals of Accounting
				Minor	Introduction to Marketing
				VEC	Elements of Business Ethics
				VSC	Industrial Application of Business Law
				AEC	Effective Communication Skills-I
				SEC	Dynamics of Effective Leadership
				IKS	Ancient Indian Management Thoughts and Practices
		First year Arts & Science		OE1	Financial Literacy

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		First year Arts & Science		OE2	Basics of HRM - I
		F.Y.B.Com (Management Studies)	SEM II	Major	Sem II: Major1: Foundation of Human Skill
				Major	Major2: Business Economics
				Minor	Introduction to Finance
				VEC	Corporate Social Responsibility
				VSC	Cyber Law & IPR
				AEC	Effective Communication Skills-II
				SEC	Sustainable Business Practices
		First year Arts & Science		OE1	Indian Financial Systems
		First year Arts & Science		OE2	Basics of HRM – II
BAF	19th June, 2024	F.Y.B.Com (Accounting & Finance)	SEM I	MAJOR	Sem I: Major1: Financial Accounting - I
					Major2: Cost Accounting-I
				MINOR	Business Economics
				VEC	Professional Ethics

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			VSC	I.T in accountancy I
			AEC	Effective Communication Skills-I
			SEC	Financial Management I
			IKS	Ancient Indian Management Thoughts And Practices
	First year Arts & Science	I	OE1	Financial literacy
	First year Arts & Science	I	OE2	E-Commerce and Digital Marketing
	F.Y.B.Com (Accounting & Finance)	SEM II	Major	Major1: Financial Accounting II
			Major	Major2: Direct Taxation I
			MINOR	Commerce I
			VEC	Code of Conduct in Industry
			VSC	I.T in accountancy II
			AEC	Effective Communication Skills-II
			SEC	Financial Management II
	First year Arts & Science	II	OE1	Cyber law and Intellectual Property Rights
	First year Arts & Science	II	OE2	Auditing

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Sociology	22nd June 2024	FYBA	I	Major	Introduction to Sociology	
				VSC	Introduction to Social Work	
				SEC	Academic Presentation Skills in Sociology	
			First year Commerce & Science	I	OE	Know Your Society
		FYBA	II	Major	Fundamentals in Sociology	
				VSC	Cultivating Sociological Sensitivities	
				SEC	Cultivating Sociological Sensibility	
	First year Commerce & Science	II	OE	Welfare State and Society		
Political Science	19th June 2024	FYBA	I	Major	Indian Political System	
				VSC	Introduction to Social Work	
				SEC	Legal Literacy Rights and Awareness	
			First year Commerce & Science		OE	Know Your Society
		FYBA	II	Major	Indian Political Process	
				SEC	Prevention of Domestic Violence Act 2005	
				OE	Welfare State and Society	
Psychology	22nd June 2024	FYBA	I	Major	Fundamentals of Psychology Part I	
				VSC	Academic Excellence Skills	
				SEC	Introduction to Methods of Scientific Enquiry	
			First year Commerce & Science	I	OE	Personal Effectiveness
					Major	Fundamentals of Psychology: Part II

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		FYBA	II	SEC	Introduction to Statistics and Testing in Psychology
			CC		Emotional Wellbeing: Become Effective First Responders and Self-regulators of Emotions
		First year Commerce & Science	II	OE	Social Effectiveness
Hindi	21st June'24	FYBA	I	Major	Modern Hindi Prose & Poetry
			II	Major	Modern Hindi Prose & Poetry
Economics	19th June 2024	FYBA	I	Major	Introduction to Microeconomics-I
				SEC	Introduction to Methods of Scientific Enquiry
			VSC	Economic Data Visualisation with Excel	
		FYBCOM	II	Major	Introduction to Microeconomics-II
				SEC	Business Entrepreneurship
			I	Minor	Introduction to Business Economics-I
	II	Minor	Introduction to Business Economics-II		
Commerce	22nd June 2024	FYBCom	Sem I	Major I	Introduction to Business and Entrepreneurship
		FYBCom	Sem I	SEC	Introduction to Digital Marketing I
		FYBCom	Sem II	Major I	Service Management
		FYBCom	Sem II	SEC	Introduction to Digital Marketing II
		First year Arts & Science	Sem I and II	OE	Tourism Management

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Accountancy	21st June 2024	FYBCom	Sem I	Major II	Accountancy and Financial Management I
		MCom Part I	Sem I	Major	Advanced Cost and Management Accounting
				Major	Advanced Financial Accounting
				Major	Direct and Indirect Taxation
				Major	Advanced trends in accounting 1
				Elective	Mutual fund and wealth management
				RM	Research Methodology in commerce and management
		FYBCom	Sem II	Major II	Accountancy and Financial Management II
		MCom Part II	Sem II	Major	Advanced trends in accounting 2
				Major	Advanced cost accounting
				Major	Corporate finance
				Major	Direct and indirect taxation
				Elective	Accounting for housing society and charitable trust
				OJTI	OJTI
English	22nd June 2024	FYBCom/FY BA/FYBSc	Sem I	AEC	Communication Skills I
		FYBCom/FY BA/FYBSc	Sem II	AEC	Communication Skills II
		FYBCom/FY BA/FYBSc	Sem I	IKS	Indian Theatre I
VEC	19th June 2024	FYBCom/FY BA/FYBSc	Sem I	VEC	Responsible Citizen I
		FYBCom/FY BA/FYBSc	Sem II	VEC	Responsible Citizen II
Microbiology	22 June 2024	FYBSc	I	Major I	Fundamentals of Microbiology
			I	Major II	Growth and Control of Microorganisms

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			I	Major	Practical based on above
			I	VSC	Basic Tools and Techniques in Microbiology
			II	Major I	Major Groups of Microorganisms
			II	Major II	Biomolecules and Host Microbe Interaction
			II	Major	Practical based on above
			II	SEC	Measurement Techniques in Microbiology
Physics	22nd June, 2024	FYBSc	I	Major	Paper I Mechanics and Thermodynamics
					Paper II Modern Physics and Nuclear Physics
					Practicals of Physics Major
				VSC	Measuring Instruments
			II	Major	Paper I Optics
					Paper II Electricity and Electronics
Practicals of Physics Major					
	SEC	Digital Electronics			
Chemistry	1st October 2024	FYBSc	I	Major	Major I: Basics in Physical and Inorganic Chemistry I
				Major	Major II: Basics in Organic and Inorganic Chemistry I
				Major	Practical of Chemistry major
				VSC	Calibration, Lab Safety and Solution Preparation
			II	Major	Major I: Basics in Physical and Inorganic Chemistry II
				Major	Major II: Basics in Organic and Inorganic Chemistry II

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				Major SEC	Practical of Chemistry major Basic Statistical Tools in Chemistry
Botany	22nd June 2024	FYBSc	I	Major	Major Paper I: Plant Diversity & Human Welfare I
					Paper II: Forms and Functions I
					Practicals of Botany Major
		First year Arts & Commerce	I	Open Elective	OE: Organic farming and Biofertilizers
FYBSc	II	Major	Major Paper I: Plant Diversity & Human Welfare II		
			Paper II: Forms and functions II		
			Practicals of Botany Major		
First year Arts & Commerce	II	Open Elective	OE: Plants in Everyday Life: A Botanical Exploration		
Zoology	21st June 2024	FYBSc	I	Major - 1	Life Processes And Animal Biotechnology.
				Major - 2	Instrumentation, Laboratory Practices and Biostatistics.
				Major	Practical based on above
		II	Major 1	Evolution And Ethology	
			Major 2	Ecology And Biodiversity.	
			Major	Practical based on above	
Mathematics	22 June 2024	FYBSc	I	Major 1	Calculus I

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				Major 2	Linear Algebra I
				Major Practical	Practical based on Major 1 & 2
		FYBCom	I	VSC	EXCEL
		First year Arts & Commerce	I	OE	Descriptive Statistics-I
		FYBSc	II	Major 1	Calculus II
				Major 2	Linear Algebra II
				Major Practical	Practical based on Major 1 & 2
		FYBCom	II	VSC	Advanced EXCEL
		First year Arts & Commerce	II	OE	Descriptive Statistics-II
Hindi	21st June'24	FYBA	I & II	Major	Modern Hindi Prose & Poetry
CC	22 nd June 2024	First year Arts, Science & Commerce	SEM II	CC	Planning and management of co-curricular activities
NSS	22 nd June 2024	First year Arts, Science & Commerce	SEM II	CC	NSS Studies
Sports	22 nd June 2024	First year Arts, Science & Commerce	SEM II	CC	Sports


 Ms. Rugma Nair
 Member Secretary




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