

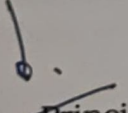
MINUTES OF FIRST GOVERNING BODY MEETING

The first Governing Body meeting was held on 26th October 2024 at 11.00 a.m. in Founder's Sir's office. The following members attended the meeting

1.	Prof. A. E. Lakdawala	Chairman
2.	Ms. Maleka Bootwala	Management Representatives
3.	Ms. Zainab Valikarimwala	
4.	Dr. Aqeela Qureshi	
5.	Ms. Afroz Shattari	
6.	Dr. Tasneem Mirza	
7.	Dr. (Mrs.) Chaitali T. Chakraborty	Educationist nominated by the management
8.	Prof. Dr. Kalpana Patankar Jain	University Nominee
9.	Ms. Vilasini Gaode	Member Secretary, Principal of the College
10.	Dr. Sanchita Datta	
11.	Ms. Anita Dhareshwar	Teacher Representatives nominated by the Principal
12.	Dr. Chitrlekha Kotian	Administrative Staff Representative
		Co-opted member

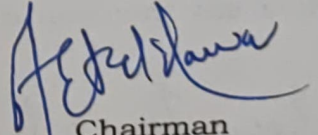
Dr. Vijay Narkhede, Jt. Director, State Government Nominee joined the meeting online.

At the onset, Prof. Dr. Kalpana Patankar Jain, Member Secretary of the Governing Body and Principal of the college welcomed all the members present and introduced them. She then sought permission from the Chairman to proceed with the meeting.


Principal

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ROYAL COLLEGE OF ARTS
SCIENCE & COMMERCE
PENKAR PADA, MIRA ROAD,
DIST : THANE. PIN : 401107.




Chairman
ROYAL HIGHER EDUCATION SOCIETY
390, SIR J. J. ROAD,
MUMBAI - 400 008.

Minutes of the Meeting:

Agenda 1 - To inform about status of autonomy and accreditation.

Status of Autonomy -It was informed that the letter for Autonomous status was obtained from the UGC on 12th November 2023. The Autonomy has been granted for a period of 10 years from June 2024 to May 2034.

Status of Accreditation -It was informed that the NAAC Accreditation of Grade A (CGPA - 3.9) was extended upto 31st December 2029.

Agenda 2 - To approve academic calendar for the year 2024-25.

The Academic Calendar. was approved as it is.

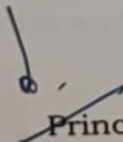
Agenda 3 - To inform about Minutes & Resolution passed in Academic Council meeting held on 28th June 2024.

The minutes and resolutions approved by the Academic Council were accepted and same were confirmed.

The syllabi for all courses offered under Autonomy & NEP were put forth and approved. It was informed that slight modifications were made in the course outcomes to facilitate mapping with the question paper after the approval from respective BOS & Academic Council.

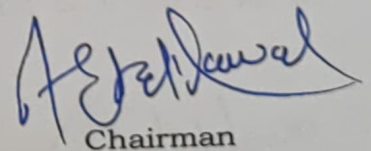
Dr. Chakraborty pointed that calculation of attainments of CO should also be done. A minimum level of attainment should be set. Dr. Narkhede commented that it can be kept at a lower level in the initial years & raised later if suitable.

Ms. Maleka informed about the workshops conducted to acquaint the staff members with the calculation of CO attainment.


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Dr. Chakraborty mentioned that Bloom's taxonomy could not be used for all course. Achieving higher levels of BT are not possible with all courses at UG level. Even level 1 & 2 are enough for some courses. The achievement will also depend on the type of students in addition to type of courses.

Agenda 4 - To discuss and approve exam rules, evaluation pattern.

Dr. Sanchita briefed about the exam pattern under NEP & autonomy. 60:40 scheme will be implemented for discipline specific courses while other courses may be completed external (e.g. Practicals) or completely interval (VSC, SEC, VEC, AEC, IKS)

Dr. Chakraborty asked about the pattern of interval evaluation and marking scheme, especially for overall performance, attendance in workshops, seminars and other co-curricular activities. She gave inputs about what her college does for earning credits in co-curricular courses, NSS course online Yoga (Separate fee is charged).

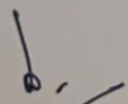
It was suggested that Grading System & Ordinance for the exams can be same as that of the University. However if a new course / programme is started, a new Ordinance has to be framed. A separate register should be maintained for its records.

ATKT rules were discussed. A student should earn more than 14 credits to be promoted to next year. It was pointed out that the number of courses and or marks required should be specified. Since some course are of 2 credits & some of 4 credits, specification would be difficult.

Amendments can be made later if problems are faced.

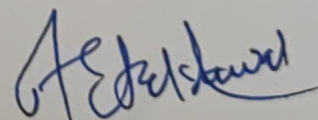
Dr. Chakraborty suggested that additional examination can be conducted in June (for failures of March) so that a year of the student can be saved.

Gracing rules were discussed. Grace marks to be given to change grade from A to A+ or A+ to O. Dr. Chakraborty suggest gracing should be uniform for all grades and restricted to only A and A+ grades.


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Resolution will be done only for failures.

Moderation rules were passed as it is.

Agenda 5 - To nominate a person in Finance Committee.


The Chairperson, Prof. A. E. Lakdawala, nominated Ms. Zainab Valikarimwala as the member of Finance Committee.

Agenda 6 - Any other matter with the permission of chair.

As there was no other matter to be discussed the meeting was ended.

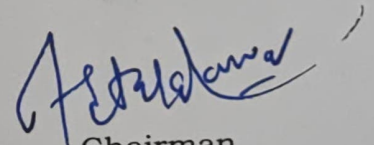
Prof. Dr. Kalpana Patankar Jain proposed the Vote of Thanks. She expressed her gratitude to all the members for their presence, suggestions and valuable insights. She assured that all suggestions would be considered and incorporated appropriately.

The meeting was concluded at 12.30 pm.


~~Principal~~

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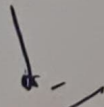

Chairman

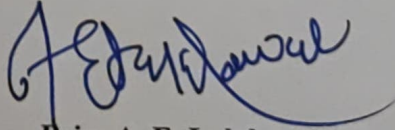
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RESOLUTION

It was resolved that the recommendations made by the Board of Studies of following departments at their meetings held on corresponding dates* and subsequently passed by the Academic Council at its meeting held on 28 June 2024 to approve their respective syllabi for FY semester I and II as per NEP was approved by the Governing Body in its meeting held on 26 October 2024 as per appendix with effect from academic year 2024-25

Board of Studies in	*Date of meeting
Computer Science	22 June 2024
BMS	19 June, 2024
BAF	19 June, 2024
Sociology	22 June 2024
Political Science	9 June 2024
Psychology	22 June 2024
Hindi	21 June 2024
Economics	19 June 2024
Commerce	22 June 2024
Accountancy	21 June 2024
English	22 June 2024
VEC	19 June 2024
Microbiology	22 June 2024
Physics	22 June 2024
Chemistry	1 October 2024
Botany	22 June 2024
Zoology	21 June 2024
Mathematics	22 June 2024
Hindi	21 June 2024
CC Planning & Management of Co-Curricular Activities	22 June 2024
CC NSS Studies	22 June 2024
CC Sports	22 June 2024


Prof. (Dr.) Kalpana Patankar Jain
Principal


Prin. A. E. Lakdawala
Chairperson

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